



# Photography & Videography

## Introduction

We take a lot of photos and videos of the students and staff during the Summer School. This is because it is nice for the students and their families to see – and have memories of – their time with us. We invite all of our parents to follow us on [Facebook](#), [Instagram](#), [Twitter](#) and [You Tube](#). We may also use some photos in our promotional materials such as brochures.

## Your Consent

Upon enrolling on the summer school, you give your consent for us to take photographs and videos of the students, show them on our social media pages, and use the images promotionally. However, you can withdraw your consent if you like. This means that we will no longer take any photos or videos and they will not appear online or in any printed materials. If you would like to withdraw your consent, you can email us at [summerschool@stedmundscollege.org](mailto:summerschool@stedmundscollege.org).

## Our Policies and Procedures

We are very careful about how we take photos and videos of children:

- We would never name or identify a student in any photographs or videos.
- We would not take photos or videos of students without their knowledge, or if they did not want us to.
- We only take photos and videos in 'public' areas such as sports, activities, lessons and excursions – not in places like bedrooms.
- We are very careful about the types of images and videos which we record – we would never take or share anything inappropriate.
- We only take photos and videos using our own equipment.

## Student's use of Social Media

The students often take their own photos and videos and share them among their own groups on social media etc. This is not something which we can directly control, but if there are any complaints about – for example – bullying, then we will act upon them.

## Additional Information

Should you have any questions, or require additional information about this subject, please contact us direct via email at [summer@stedmundscollege.org](mailto:summer@stedmundscollege.org), or phone on +44 (0)1920 824 348.